

MINUTES  
ELMORE PARISH COUNCIL MEETING  
**Elmore Village Hall on Tuesday 1<sup>st</sup> March 2022 at 7.00**

<b>Present</b> Parish Councillors: Mr N Meek (NM) Chair, Mrs J Hill (JH), Mr M Hodge (MH), Mr V Meredith, (VM), Mr M Brandon (MB) Mrs D Jones (Clerk)		
In attendance. Mr T Jones, Cllr Gill Oxley SDC		
1 Apologies Cllr Steve Davies GCC		
2 Open Question Time	No questions were asked	
3 Police Report	PCSO's Ben Rollins and Gordon McGaugie did not respond to the invitation to the meeting. No report received.	
4 Declaration of member's interest in Agenda items	No declarations were made.	
5 Minutes of the previous Parish Council Meeting held on 7 <sup>th</sup> December 2021	The Minutes of the previous Parish Council Meeting held 7 <sup>th</sup> December 2021 were proposed as a true record by MH and seconded by VM.	
6 Matters arising from the Minutes of 7 <sup>th</sup> December 2021	Standing Orders to be included later in the meeting. Emergency Plan – already on the PC Website	
7 County Councillor's Report from Cllr Stephen Davies	- County Council has launched a project to target additional support for Families with babies and toddlers born during the Covid 19 pandemic. - The County Council passed its budget on the 16th February - GCC has suspended any charges for Road Closures for the Queens Jubilee	
8 District Councillor's Report	Cllr Gill Oxley reported: Because of Covid measure there had been few meetings at SDC, Planning enforcement is an issue. Cllr Oxley had written to the Chief Executive expressing her disappointment. Low staffing, retirement, covid and absences in the planning department were part of the problem. VM asked if this is likely to improve and was told that eventually it should. Additional help for vulnerable families and the covid budget were being passed. A warning to beware of a hoax caller to homes posing as an SDC official asking about Pest Control etc. Suspicious callers should be reported to the police by calling 101. SDC have a website for parishes and towns to put on their plans for Platinum Jubilee events. There is a link to the Woodland Trust who are offering 3 million trees for planting.	DJ

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9 Finance	<p><u>Account update: FY 2021/1922</u> Balance £5765.89 at the end of December 2021</p> <p>Income up to the end of FY VAT reclaim £117.49 Verge Cutting Payment £1.093.04</p> <p>Expenditure up to end of FY February Bridge £52 Dustbin £17.50 Printer ink £23.88 Clerk's quarterly Salary £250 Defibrillator Pads if needed £80</p> <p>Online banking payments were reported to be working well. It was agreed that both Lloyds Bank Statements as well as Forecast Spreadsheet should be scrutinised at each meeting</p>	
10 Highways	<p><u>Rubbish Bins in the Layby</u> It was agreed that the trial use of an old green grit bin in the layby would continue. NM agreed to put a sticker on it to show it was a Litter Bin. The use of the bin is to be reviewed at the next meeting.</p> <p><u>Footpath Survey:</u></p> <p>At the last meeting JF agreed to contact Glos Highways to ask about replacing missing footpath sign posts. JH said that field stickers were needed to point walkers in the right direction. It was pointed out that clearing impassable paths was the responsibility of the landowner and not GCC. JF will be asked if he has heard any news from Glos Highways.</p>	<p>NM</p> <p>NM JF</p>
11 Defibrillators update	<p>MH reported both defibrillators were monitored and reported on to the Heartbeat Trust. Checking for outdated pads would continue. Elmore Back pads became out of date in December 2021 but there was no red warning light showing an so it was decided to wait before ordering replacements.</p> <p><u>Associated First Aid / <del>Defibrillator</del>Defibrillator Training.</u> MH reported that there were 11 attendees for 12<sup>th</sup> March 2022. Cllrs suggested that a 4 hr session was putting people off. VM agreed to ask Paula if the trainer could do a reduced time session. Follow up – the training time has changed to less than 2 hours between 10 and 12. MH has put this on the Elmore Face Book page.</p>	<p>MH</p> <p>VM</p>

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12 Queen's Platinum Jubilee	NM and JH attended the Platinum Jubilee planning meeting held at Elm Farm in February. The overall idea was for a 'Street Party' in a field with everyone bringing their own Picnic food, tables and chairs. A Beacon would be lit. A BBQ could be available for cooking own food from home. A Jazz band would be playing. There will be another meeting on 15 <sup>th</sup> March to continue planning.	
13 Community Projects	<p>Repainting Red Phone Box MH reported that work was progressing and will be completed when weather is right.</p> <p>Fencing around Millennium Ponds the part broken fencing should be removed. No plan was made to do this.</p> <p>NM suggested putting improved ELMORE signs at the entrances to the village. These signs could include a message such as 'Please Drive Carefully'. Where there is space, a tree could be planted to make it more attractive. This will be looked at the next meeting.</p>	
14 Parish Communications	<p>MH reported that he had joined the Elmore Facebook Group</p> <p>The Bridge now shows Cllrs email addresses.</p>	
15 Planning: Review / Update	<p><u>Elmore Court's Tree Houses:</u> SDC has approved the decision to these <del>and work</del> <u>and work</u> will begin soon.</p> <p><u>Hollow Farm Barn</u> Status – <u>Full planning refused. aWwaiting to see if appeal is put in decision.</u></p> <p><u>Haywicks Lane Barn</u> Status – refused permission on retrospective planning application. JF has written to SDC many times but with very little response. It is thought that an enforcement notice has been published for this Barn.</p> <p><u>Hollow Farm: access to events field from the road</u> NM asked the family if it could be moved to a different position to make safer exit from the field. They agreed to look at the possibility of moving it to a site with better visibility. Maybe separate 'In' &amp; 'Out' routes</p>	

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16 Operations of the Parish Councillors	<p>Specific Roles of Councillors</p> <p>NM suggested that a Common Drive for shared information between the Cllrs would help the Council keep all up to date with a record of what is happening and a who is doing what.</p> <p>It was agreed that everyone should bring to the next meeting, their ideas for specific areas of responsibilities and what they would like to see on the central e-data bank.</p> <p>MB agreed to run with this. All agreed that is important for continuity for the PC for when the Chair changes.</p> <p>Elmore Parish Council Standing Orders 2022 This should be amended to include the <del>maximum time</del><u>maximum time</u> for chairmanship. <u>MB to liaise with JF and complete this update.</u></p> <p>Issue/Actions Log should be set up on a spreadsheet and used in the Common Drive to show a live record of what was discussed for all to be able to update.</p>	<p><u>MB</u></p> <p><u>MB</u></p> <p><u>NM</u></p>
17 <u>New</u> Actions	<u>Either put all the new actions here and remove the column to the right or leave as is?</u>	
18 Any Other Business	<p>Severn Voice Meeting at Slimbridge Thursday 24<sup>th</sup> March 2022 Matt has agreed to attend.</p> <p>NM attended a ZOOM meeting about the possibility of a Research Fusion Reactor site at Oldbury to work with a R &amp; D site at Berkeley. MB expressed concern that if the Fusion idea failed, that Fission would move into the place of it. A less welcome event.</p>	
<p><u>2022 Meeting Dates</u></p> <p>Tuesday 24<sup>th</sup> May 2022 (2 x Annual Meetings) at 7pm Tuesday 20<sup>th</sup> September 2022 at 7pm Monday 5<sup>th</sup> December 2022 at 7pm</p>		
<p>The Chairman thanked those present for attending and declared the meeting closed at 8.30 pm.</p>		
<p>Signed..... Date .....</p>		